

6.	FORM SD	<p>The Statutory Declaration Form to be duly filled and signed by all directors and/or shareholders of the Body Corporate.</p> <p><i>Form SD can be downloaded from BoG website www.bog.gov.my</i></p>
7.	Declaration Letter on Involvement in Geological Consultancy Firm	<p>The BoG has allowed Registered Professional Geologists (RPG) to be a principal/partner/director/shareholder of more than one geological consultancy firm (GCF). The RPG shall inform the BoG in writing stating clearly the name(s) and registration(s) of the GCF(s) that he/she is involved.</p> <p>This Declaration Letter on Involvement shall be submitted by each director using company letterhead in which he/she is involved.</p>
8.	Acknowledgement Letter on Registered Professional Geologist 's involvement in Geological Consultancy Firm (if applicable).	Acknowledgement letter by other GCF that they are aware that the RPG is a principal/partner/director/shareholder of more than one GCFs.
9.	Acknowledgement Letter by company other than Geological Consultancy Practice (if applicable).	<p>If a director is involved in a company or companies other than geological consultancy firm, a letter of acknowledgment shall be obtained from the company concerned.</p> <p>The company or companies shall declare that it/they is/are aware of the director's involvement in the Body Corporate and have no objection for the director to undertake geological services in the Body Corporate.</p>
10	Resolution of the Board of Directors	Provide resolution of the Board of Directors of the Body Corporate authorising a Registered Professional Geologist to be the Director-in-Charge to make all final geological decisions in accordance with BoG's requirement.
11.	Form 49	<p>Submit Form 49 Certified by the SSM (Companies Commission of Malaysia) with the original stamp.</p> <p>(Notification giving particulars of change in the register of board of directors).</p>
12.	Form 32A and Stamp Certificate	Submit Form 32A and stamp Certificate – Form of Transfer of Securities certified by Company Secretary with the original stamp.
13.	Form 24	<p>Submit Form 24 – Return of Allotment of Shares certified by Company Secretary with the original stamp.</p> <p>Minimum paid capital shall be RM50,000.00</p>
14	Registration of Business	Submit certified true copy certificate of Registration of Business.